



August 2019

Agricultural Marketing Programs Act (AMPA)

2019 – 2020 Advance Payments Program (APP)

The Alberta Beekeepers Commission is an approved Administrator of the Advance Payment Program (APP) for the 2019 crop year, and is pleased to offer Eligible Producers (EP) of Alberta the opportunity to access cash advances through the APP. Benefits of the APP include:

- Access up to \$1,000,000, based on the value of your agricultural product.
- Interest on the first \$100,000 is paid by the Government of Canada.
- Low interest rates on the next \$900,000.

APP participation requirements:

To be eligible to participate in APP, applicants must:

- Be registered as an Eligible Producer (EP) with the Alberta Beekeepers Commission for the 2019 crop year (August 1, 2019 to September 30, 2020)
- Be registered with Alberta Agriculture and Forestry (certificate of registration to be included in application)
- Complete all required forms as outlined below, and provide all required supporting documentation
- Provide all-risk insurance on the crop to be placed under the Plan, naming the Alberta Beekeepers Commission as beneficiary to the value of the honey placed under the Plan.
- Pay a \$325 administration fee per Advance Application, paid in advance to Alberta Beekeepers Commission. Please allow up to 10 working days for verification and processing of applications.

Application forms

Please find attached the following list of forms required to be completed to apply for the APP for the 2019 crop year:

- Part 1 - Application & Repayment Agreement - Individual Producer Information
- Part 2 – Storable Post
- Part 3 – Declaration and Attestation
- Appendix 1: Priority Agreement

2019 Crop Year Advance Rate

- The 2019 Crop Year Advance Rate is **\$.84129** per pound. The maximum **interest free** amount for the APP is \$100,000 per Eligible Producer/Corporation.

Credit check and inspections

- A credit check will be performed on applicants according to the below criteria:
 - All new Producers (0 years in APP with the Administrator)
 - Producers who have not held an APP loan in the last 2 consecutive program years
 - Producers requesting an advance totaling more than \$300,000.00
 - As deemed necessary by the Administrator
- The Applicant is responsible for the cost of the credit check. The Administrator will advise the Applicant if a credit check is required, and the Applicant will be invoiced accordingly.
- An on-site inspection may be performed at any time while the Advance is outstanding.

Repayment information

- Bill of sale or bill of lading must accompany all APP loan repayments. Cheques can be made payable to Alberta Beekeepers Commission.
- The Producer must, for each unit of agricultural product sold, repay the amount of the advance to the Administrator, either directly or indirectly through a buyer, in the earliest of the following applicable timelines:
 1. within **thirty (30) calendar days** of receipt of payment;
 2. within **sixty (60) calendar days** of delivery to a buyer; or
 3. within **ninety (90) calendar days** of delivery to a buyer where the producer has a basis contract in excess of 60 calendar days on the agricultural product and will not receive payment at the time of delivery, whichever is earlier, for each unit of Agricultural Product sold.
- When sending in a repayment of the APP loan, **failure to provide an accompanying copy of the bill of sale or bill of lading may result in interest being charged from the date the Advance was issued. Proof of sale documents must include the: date, name of seller, name of buyer, type of agricultural product sold, quantity of agricultural product sold, and monies received.**

Defaults

- In the case of repayment not being received prior to September 30, 2020, the Producer becomes liable to the Administrator for:
 1. The amount of the Advance outstanding
 2. The interest on the outstanding Advance from the **date of the original Advance** at the default rate of interest; and
 3. Costs incurred by the Administrator to recover the amounts mentioned in 1 and 2.

- For the purpose of a default under this Repayment Agreement, the following ineligibility period requirements will be applied by the Administrator:
 - a. No ineligibility period where the defaulted Advance is repaid within six (6) months of being declared in default;
 - b. An ineligibility period of one (1) year from the date of full repayment where the defaulted Advance is repaid beyond six (6) months of being declared in default;
 - c. An ineligibility period of two (2) years from the date of full repayment where the Producer has defaulted twice within the last three (3) years that the Producer has participated in the program;
 - d. An ineligibility period of three (3) years from the date of full repayment to AAFC where the defaulted file has been paid under the guarantee by the Minister;
 - e. An ineligibility period of six (6) years from the date of recovery of the debt in accordance with the terms a compromise settlement;
 - f. An ineligibility period of three (3) years from the date of full repayment where the Minister has had to write off the Producer's debt under the program; or
 - g. An ineligibility period of seven (7) years from the date of discharge where the Producer has declared bankruptcy under the Bankruptcy and Insolvency Act, or under any other insolvency or bankruptcy related statute such as the Companies' Creditors Arrangement Act.

Application Checklist:

- ☐ Complete and submit all required original application forms
- ☐ Provide all supporting documentation required including: All Risk Insurance Certificate, Beekeeper Certificate of Registration, copy of a valid, current and original photo identification issued by a federal, provincial or territorial government for each shareholder of the corporation (e.g. passport, drivers licence etc.), completed credit check authorisation form.
- ☐ Administration fee cheque in the amount of \$325 made out to Alberta Beekeepers Commission

Please send all completed APP applications to the attention of:

APP Administrator
Alberta Beekeepers Commission
11434 – 168 Street #102
Edmonton, Alberta T5M 3T9